

# San Diego County Art Mart Association

## Club Rules

Rules specific to San Diego County Art Mart Association (or SDCAMA) formerly known as San Diego County Art Association

### **I. Responsibility to the Public.**

All artists shall represent the city of San Diego to the public with courtesy and respect. Our job is to educate the public and encourage their appreciation of art. The artist agrees to interact with the public and shall properly describe and where possible display the processes and materials used to make their work.

### **II. Membership Requirements Summary.**

Initial membership requires: San Diego county residency (with proof of residency), jury approval of your medium(s), completion of required paperwork, necessary permits, and payment of calendar year fees and dues. Ongoing membership requires continued compliance with the rules of: the City of San Diego, the Park & Recreation Department, the Arts and Crafts Council, and the SDCAMA. In addition, members must complete any required annuals forms, pay dues and fees, and maintain the quality of their work in their medium(s).

### **III. Potential and Established Members Requirements.**

A. Potential new members will be juried by at least 3 knowledgeable SDCAMA members.

Originality, use of medium, and the quality, safety, and strength of materials will be judged. Artistic values in all mediums must be evidenced over above the enthusiasm of the hobbyist. Renewing members must continue to meet the SDCAMA standards.

B. All work must be original and created by the individual artist. No kit work, manufactured items, resale items, or mass produced items can be sold. Each member must be present and sell their own work, no agents allowed. The exhibitor's work must carry the artist's signature through a permanent means: in India ink, etched, wood burning, jeweler's stamp, or other acceptable means.

C. SDCAMA does not offer membership to all types of artists and crafts persons. In addition, the club may limit the number of artists with very similar work to ensure we have a balance of different mediums. The club does not encompass books, music, or fabric mediums.

D. The following is a non-exhaustive list of mediums and their requirements

1. Two-dimensional art may include: oils, watercolors, pastels, photos digital art, acrylics, drawings and mixed media.

a. All 2-D art must be properly wired and hung, or displayed in a browse box.

b. Prints must be of original artwork by the selling artists. Prints and photographs must be of archival materials, signed, and labeled as prints in a limited edition. No mass produced prints, photographs, or cards may be sold.

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### D. 1.. (continued)

- c. Greeting cards can be sold only with the original artwork of the selling artist, but do not have to be of archival materials.
2. Three-dimensional art may include: ceramics, sculpture, glass, wood or metals. Crafts must be based on original designs by the artist and be of high quality.
  - a. The artist shall be knowledgeable and properly describe the process and materials used in their medium.
  - b. Art and craft work must be finished properly, strong, and safe to wear, hang, or stand.
  - c. The jewelry artist must create their work with metalsmithing, wire working or beading techniques. Jewelers must pass the no more than 25% manufactured beads, pearls, etc., the strength, and the safety tests. Designs in seed beaded items may consist of 100% beads

### **IV. Paperwork Requirements.**

Exhibitors must complete the Exhibit Registration & Release Form every time they show. Members must have their Park Exhibitors permit and Board of Equalization Seller's Permit (sales tax) with them at each show. Artists are responsible for completing club paperwork collecting money, providing receipts, paying state sales tax, and maintaining their own records. Members will maintain a written Return Policy of their choice. Members will assist club officers with jury duties and paperwork upon request.

### **V. Professional Conduct**

Artists shall act in a professional manner with the public and fellow members.

Members agree to follow the rules of the SDCAMA, Arts Council, Parks and Recreation Department, and City of San Diego. Members who do not follow the rules accept and acknowledge they may forfeit all membership rights, privileges, and dues. In addition, they accept the Show Director's or the Director's appointed representative's right to require them to leave the show. The Show Director shall try to settle any grievance during the show. An Exhibit Permit Holder, the grievant, may take any unsettled grievance to the council (see Grievance procedures).

### **VI. Exhibit Rules**

#### A. Attendance

The Art Show Director will send an email asking who plans to exhibit. Our use permit requires an Exhibitor quorum, a minimum attendance level. As a result, each member must inform the Show Director which days they plan to attend. If you cancel you must inform the Director no later than 6:30 am on the day of the show.

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### B. Day of Show:

1. You must be completely set-up before opening time and you break-down your exhibit after closing time. Presently, show hours are 10 AM to 5 PM, and 10 AM to 4 PM in the winter. Show hours will shift the spring and fall time changes. Exceptions must be cleared ahead of time with the Director. Our show location is the International Lawn, next to the House of Pacific Relations Cottages. The Show Director will notify you if the location changes. .
2. The Show Director will determine the shows layout based upon the number, mix, and arrival of the artists. Saturday exhibitors received priority placement on Sunday. Whenever possible, squatter's rights will prevail. Standard exhibit space is 12 by 10 feet. Exhibits may not face President's Way when we use the Federal Lawn location. Do not damage the lawn or use the trees, keep your space tidy, and leave it clean.
3. Respect the public's rights. Every exhibit area must be set-back from the sidewalk 48 inches to provide wheelchair access and so as not to impede pedestrian sidewalk traffic. Walking aisles of 48 inches must be provided between exhibit spaces to allow easy access to the Pan American cottages and other exhibitors. A walking aisle through the middle of the Federal Bldg. lawn must be maintained. Also, do not leave your car doors standing open when you are loading and unloading to provide sidewalk access and prevent injury.
4. Members dogs are allowed as long as they follow the park and city lease requirements. This Director may rescind this right if the dog causes a disturbance to other members or the public.

## VII. Liability

- A. Artist must ensure their work, displays, canopies, and personal items do not construe a hazard to the public or damage to park property. All artworks and displays must be properly finished to avoid any items to trip over or sharp edges and points that may injure anyone. The SDCAMA liability insurance covers the public, but not club members, your friends, your family, or your possessions. Please also refer to the City of San Diego liability disclaimers.
- B. If a member of the public is injured during the show notify any Emergency services necessary 911, the show Director, and complete a written report. The report shall include a description of the incident, injured party's personal information, witness statements, and signature of the parties involved. The Show Director will have a form you can use. The Show Director will send the report to our insurance company and to the Park & Recreation Department.